

**Brandy Brow Auto Parts, Inc.
Plaistow NH 03865**

Job Title - Automotive Prep Technician

Job Brief

The Automotive prep technician removes fluids, cores and other small parts from end of life vehicle and prepares them for the next step in the end of life process.

Supervision

Receives immediate supervision from the general manager

Responsibilities

Essential and other important responsibilities and duties may include but are not limited to the following:

1. Remove wheels, battery, catalytic converter, and cores from vehicles
2. Properly drain oil and fluids
3. Remove trash and other non automotive parts from vehicles
4. Move drained fluids to the proper holding tank and transfer safely and cleanly
5. Keep work area clean and free of safety hazards
6. Perform related duties and responsibilities as required

Requirements

1. Automotive parts knowledge and experience
2. Ability to work in a team environment and manage time effectively
3. Selection of hand and air tools needed to perform tasks outlined in responsibilities section
4. Excellent verbal skills as well as strong listening skills
5. Work boots
6. Able to lift 50 lbs